

Wayne Township

1418 Wampum Road
Ellwood City, PA 16117

Lawrence County, Pennsylvania

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Charles Hutchison, Chairman/Supervisor
William Hepler, Vice-Chairman/Supervisor
Richard Weingartner, Supervisor
Shari D. Baney, Secretary/Treasurer

The Wayne Township Supervisors 1418 Wampum Road, Ellwood City, PA 16117 held its monthly Supervisor Board Meeting, Thursday, May 5, 2016 at 7:00 p.m.

Meeting opened with the "**Pledge of Allegiance**" and a "**Moment of Silence**" led by Melinda Cappello. Officers in attendance were Supervisors: Charles Hutchison, William Hepler, & Richard Weingartner; Township Solicitor, Ryan Long, and Secretary/Treasurer, Shari D. Baney.

Motion was made by Hutchison to **Approve the April, 2016 Minutes**. 2nd by Weingartner. All in favor.

An Executive Session was called by Vice Chairman, Bill Hepler. Personnel issues were discussed. Regular meeting resumed at 7:20 p.m.

PUBLIC INPUT:

Sally Byler asked when Jockey Moore Road would be repaired. Hutchison said when the 'cold patch' comes in, he would take care of it.

Tootie Welsh asked what the purpose of the mirrored window in the office? Hutchison said the glass broke and it was replaced.

*Welsh asked why Melinda Cappello's son was being picked-up in the company vehicle on December 4th between noon and 12:15 p.m. Welsh also noted Cappello's son was at work on "bring your child to school" day. Cornell Jerome mentioned, "We have all seen her child in the truck before."

*Welsh asked if Hutchison was going to make Melinda Cappello Township Manager? Hutchison said that is up to the Board. He would like to hire Denny Hall to be the Township Manager.

NEW BUSINESS:

Hutchison made a motion that all votes be a "**roll call**" vote. 2nd by Hepler. Hepler, Aye; Weingartner, Aye; Hutchison, Aye. Motion carried.

OLD BUSINESS:

Zoning Ordinance Change --Hutchison made a motion to have Solicitor Long post the Zoning Ordinance changes. No second, Tabled. Sandy Busin, Zoning Ordinance Appeal Secretary, requested a copy of all the proposed changes. Long said that he would advertise it. He said there would be a public hearing, possibly ½ hour before the township's regular meeting, but unsure if it would be next month. Hepler 2nd the motion. Hepler, Aye; Weingartner, Aye; Hutchison, Aye. Motion carried.

Hire Part-time Police Officer – Hutchison made a motion to hire John Lubich as a Parttime Police Officer to replace Brian Damon. 2nd by Hepler. Hepler, Aye; Weingartner, Aye; Hutchison, Aye. Motion carried.

Hire Laborer: Hutchison made a motion to hire Brian Damon to take over the Code Enforcement issues. In doing that, that would save the township a lot of money normally given to Waltz Consultants. Hutchison also said he would like to send Damon to school to be a Sewage Enforcement Officer (SEO).

Laborer position audience response, as follows:

Roger Baney questioned the impact on the Sewer Authority. Hutchison said this was only for septic tanks.

Bob Cunningham questioned if Damon was on disability or discharged from his prior job, could he work for the township. He wasn't sure someone like that should be representing and/or working for our township. Cunningham questioned the hours and duties of the position. Hutchison said it is 40 hours a month. He felt, "Brian has done a pretty good job; he's painted & scraped the bridge". Lisa Czerpak, "...then we did hire someone?" Hutchison responded, "Brian was a police officer and he thought he could 'slide him into the position'." He said he thought it was advertised and he was trying to rehire him tonight."

Ellen Ruckert asked if training was going to be a pre-requisite? She said there were several township people that have had that training already, that if considered would result in no cost to the taxpayers.

Bill Hepler, said he never approved the hiring of a Laborer position just a Part-time Police Officer and Alternate Zoning Appeal person. Hutchison said the position was omitted from the minutes. Motion was withdrawn. Hutchison said it was advertised but was not in the minutes.

Hutchison made a motion to **Hire a Part-time Laborer** for 40-hours month to do specific duties such as acting as a consultant for Code Enforcement duties and to do mundane & odd jobs. It was asked if CDL would be required. No. Physical required? We haven't/we didn't. Long said to be specific in advertising. Call for vote: Hepler wished to table this until there's further discussion. Motion to table the hiring by Hepler; 2nd by Weingartner. Hepler, Aye; Weingartner, Aye; Hutchison, Aye.

Open question, "Everybody have a CDL?" Response: Everybody has a CDL that drives the truck and pulls the stuff. 10-ton dump/excavator

Long said they could **discuss the Part-time Laborer Hire** now—Hepler said there's so many variations this person must do, how do you define it? Hutchison said whatever we ask him to do, he does it. Long suggested there be a laborer description; laborer tasks/rate, whether a CDL is required, etc.

Cornell Jerome said if you are advertising for a laborer, you should have certain guidelines & certain protocol you follow. By not doing so, you run the risk of having to pay money back. Hutchison again said the secretary omitted the laborer position in the minutes. Jerome said you have to be careful with the "Buddy System"... that "you're my friend and I'm gonna take care of you later".

Lisa Czerpak – when we do hire, can we have more accountability on the timesheet? What are they doing for the day. Should explain where you are at and what you are doing?, Amount of time?

Reiterating, the **Motion was to Table** the Discussion.

Joe Allison again suggested the Secretary's minutes were sub-par. Hepler said we have good minutes. Secretary Baney said maybe the confusion comes from the minutes posted to the website always run one month behind. Allison also commented on the Board Meeting starting 15-20 minutes late (This was due to an Executive Session at the start of the meeting).

Bills to be Paid and Approval of Ledgers for General Account: motion by Hutchison; 2nd by Weingartner. 3 Ayes

Building; Light; Water and Liquid Fuels, motion to approve by Hutchison; 2nd by Weingartner. 3 Ayes

Solicitor's Report – Nothing

Melinda Cappello, Road Assistant, wanted the township know that we are still waiting for the street light down at the Rod & Gun Club. Penn Power and our engineers are working on it.

Long promised Tootie Welsh the floor: **Welsh** -- Children were not permitted in the township vehicle and it was concern, it has happened again. Last fall and 'take the kids to work day'.

Sally Byler – wanted to know if the minutes could be posted and reviewed before the minutes are approved. Long said the minutes need to be approved first.

Motion to Adjourn by Hutchison; 2nd by Weingartner. All in favor.

Submitted by Shari D. Baney

Secretary/Treasurer

