

TOWNSHIP OF WAYNE, LAWRENCE COUNTY, PENNSYLVANIA

RESOLUTION # 5 of 2018

A RESOLUTION ADAPTING A POLICY CONCERNING THE SECURITY AND CONTROL OF KEYS AND ACCESS TO THE TOWNSHIP OFFICE.

Now therefore be it resolved that:

The Township Secretary will maintain control of the keys and access to the Township Office. Should a Supervisor require access during or after normal business hours there must be a witness present in the person of another Supervisor, the Secretary or the Township Police person on duty. This policy is set to assure all Supervisors have access to records necessary to make decisions and conduct business. This resolution will be retroactive to January 1, 2018

SO RESOLVED this Thursday, March 1, 2018.

THE BOARD OF SUPERVISORS, WAYNE TOWNSHIP

By 

William Hepler, Chairman/Supervisor

By 

Richard Weingartner, Vice Chariman/Supervisor

By _____

Charles Hutchison, Supervisor